

Guidelines for Concise Abstract Submission

Last revised March 2015

(1) Format

- ① A presentation made in Japanese should have a Japanese title; a presentation made in English should have an English title.
- ② Write the title at the top of the abstract. In the next line, write your name and, in parentheses, your affiliation. Your affiliation should have the form “XX University” and should not include your position (Professor, etc.). Part-time lecturers should write one affiliation only in the form “XX University (part-time lecturer)”. Graduate students should write “XX University (graduate student)”. JSPS research fellows and university research fellows should be referred to as “JSPS Research Fellow” and “XX University Research Fellow”, respectively. Only one affiliation should be mentioned. If the abstract is written in Japanese, names and affiliations should be in Japanese, except that an overseas affiliation should be written either in English or in its original language. If the abstract is written in English, names and affiliations should be either in English or in their original language(s).
- ③ Japanese manuscripts must be written 20 characters to the line, and the body of the text must not exceed 400 characters. Numerals and Roman letters count as one half character each. For an English manuscript, the body of the text must not exceed 140 words.
- ④ References, not to exceed 4 lines, should follow the body of the text. Please note the following points:
 - (a) References should be formatted in accordance with the Style Sheet of *English Linguistics*. When references are written in Japanese, enclose article titles within Japanese single quotation marks (「 」) and journal titles within Japanese double quotation marks (『 』). However, insofar as references are readily identifiable (e.g. via the Internet), information such as author name, title, pages, journal or book name, editor name and publisher may be abbreviated or omitted. (For example, “English” may be abbreviated “E” and “John Benjamins” may be written “Benjamins.”)
 - (b) Well-known abbreviations such as *LI*, *Lg*, and *BLS* may be used.
 - (c) Use run-on lines; do not use a new line for each reference item.

(2) Notation

- ① Do not include figures or tree diagrams. These should appear in the *Conference Handbook*.
- ② Do not use Roman numerals; use Arabic numerals for example numbers. Avoid the use of special or nonstandard signs and symbols.

(3) Other

- ① The title of the presentation should in principle be the same as the one used at the time of abstract submission.

- ② The title that appears in the *Conference Program booklet* is the final one. No changes of any kind will be permitted.
- ③ Concise abstracts should be sent as e-mail attachments in both pdf and doc/docx format to <conference-elsj☆kaitakusha.co.jp>*. The file name should include the name(s) of author(s).

*The “@” in the e-mail address has been replaced by “☆” for security reasons.