

Available Teaching Positions: *Shokutaku Jokyo I* (Non-tenured Assistant Professor)

Aichi University, Nagoya, Japan, invites applications for the above non-permanent positions.

1. Status: *Shokutaku Jokyo I* (Non-tenured Assistant Professor)
2. Number of Positions: 1
3. Qualifications: (1) Native speaker of English (with basic Japanese skills preferable).
(2) Master's degree or equivalent.
(3) Strong background in ESL/EFL, Linguistics, Literature or a related field.
(4) Experience in teaching English as a second or foreign language is preferred.
4. Contract: 12 month contract – April 1, 2016 to March 31, 2017.
Renewable annually up to three times (total of four years).
5. Duties: To teach two semesters of Communicative English I, II.
To teach two semesters of Communication Skills I / III, II / IV.
Responsible for ten classes of ninety minutes each week.
Classes will be taught on weekdays.

The teacher will be required to reside within 80km of the Nagoya Campus of Aichi University in Nakamura-ku, Nagoya City.
<Address of Aichi University, Nagoya Campus>
4-60-6 Hiraike-cho, Nakamura-ku, Nagoya 453-8777, Japan
6. Remuneration: 330,000 yen per month.
A travel allowance (to and from the campus).
A research subsidy of 200,000 yen paid annually.
7. Benefits: (1) Teachers living abroad: When a teacher comes from abroad, one international economy class round-trip ticket per position (position = a term of employment lasting one year, or possibly extended to a maximum of four years, by agreement) will be paid between your present place of residence and Nagoya (Chubu International Airport), Osaka (Kansai International Airport) or Tokyo (Narita International Airport or Tokyo International Airport). Maximum round trip fare is 150,000 yen. In addition, Aichi University will pay the full public transportation costs from one of the three international airports to Aichi University.

(2) Teachers living in Japan: a) For teachers living in Japan the full public transport costs from the present place of residence to the new place of residence will be paid (excluding family).

b) A contribution towards relocation expenses will be paid according to the distance from the present place of residence to anywhere within an 80 km radius of Nakamura-ku, Nagoya.

8. Social Insurance: Employees are required to join the Mutual Aid Association of Private School Personnel for health insurance. Premium payments will be divided equally between the university and the employee.

9. Application

Materials:

- (1) Your resume/CV according to Aichi University's form with recent photo attached, and seven copies
- (2) Copies of the applicant's degrees and diplomas
- (3) One letter of recommendation
- (4) Eight copies of the list of publications and presentations (though not necessarily according to Aichi University's form).
- (5) Original copies of major publications. Please submit eight copies in the case of papers, and one original only if it is a book.
- (6) Eight copies of explanation of your teaching plans for courses of *Communicative English* and *Communication Skills*(500-800 words in each subjects).

NOTE: Concerning (1) and (4), download the form from Recruit in Aichi University's official website.
(<http://www.aichi-u.ac.jp/recruitT/index.html>).

Applicants might be required to hold a demonstration class in front of the judges at the time of their interview.

10. Deadline: Applications must be received by September 30, 2015.

Mail all materials in one envelope by registered post (kakitome-yubin), marked clearly in red "Shokutaku Jokyo I" to:

Toru Shimada, c/o Director of the board of education
Aichi University, Personnel Department
2-10-31 Tsutsui, Higashi-ku
Nagoya, 461-8641
Japan

NOTE: We do not accept applications submitted by e-mail. Please be sure to send the materials by mail (registered post).

For further information, please contact:

Aichi University Jinji-ka (Personnel Department)

Phone: 052-937-8153

Fax: 052-937-8198

Email: jinji@aichi-u.ac.jp